



# Forester – Harvesting Position Description

## Position Overview

<b>Position Title</b>	<b>Forester Harvesting</b>		
<b>Position Number</b>	1248		
<b>Position Type</b>	Ongoing		
<b>Classification</b>	Level 5		
<b>Structure</b>	Forest Operations Business Group	Inland & North Qld Region	Harvest & Supply
<b>Location</b>	Blackbutt <sup>1</sup>		
<b>Reports to</b>	Harvest & Supply Manager		
<b>Direct Reports</b>	Nil		
<b>Version</b>	1.0 as at 28 January 2026 <sup>2</sup>		

## Position Purpose

The purpose of this role is to:

1. Ensure a safe and healthy workplace;
2. Provide operational leadership in the delivery of HQPlantations business outcomes;
3. Deliver quality harvesting and supply programs for your customers and contractors;
4. Participate in and deliver fire protection, preparedness and wildfire suppression;
5. Ensure all stewardship outcomes in the delivery of work programs are met; and
6. Foster a high performing, safe, and inclusive work environment by being a proactive member of your District, Regional, and company teams.

## Corporate Responsibilities

You are responsible for ensuring your behaviour and performance are aligned to:

- Our commitment to achieving a *proactive and integrated Culture of Safety*;
- Our *Values* of:
  - Integrity Always – Do what's right and address issues;
  - Respect and Protect – Care for each other and the land;
  - Lead Change – Innovate to find a better way;
  - Succeed Together – Collaborate to achieve more; and
  - Own outcomes – Committed, accountable, and tenacious.
- The behaviour standards outlined in our Code of Business Conduct; and
- Our commitment to a diverse and inclusive workplace by being open to different ideas and cultures, committing to listening to each other, treating everyone fairly, and valuing different perspectives.

## Position Accountabilities

### 1. Ensure a safe and healthy workplace

- Ensure the safety of yourself, your team, and others by placing safety first in all work activities and decisions;
- All work activities are carried out in alignment with HQPlantations health and safety Policy and Standards as detailed in our Health & Safety Management System (HSMS);
- Undertake risk assessments at all times when hazards are identified, prior to all new work and when change is introduced;
- Ensure all workers entering the workplace undertake the required inductions, inspections and checks are maintained; and
- Report all Health & Safety Events and undertake analysis of the event as required.

<sup>1</sup> The incumbent may be required to work from other HQPlantations locations from time to time which may require overnight travel.

<sup>2</sup> This Position Description may be redesigned from time to time to meet business needs.



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## 2. Ensure behaviour is inclusive and culturally aligned

- Foster and promote individual behaviour that aligns with our Corporate Behaviour Standards;
- Encourage diversity, being open to different ideas and cultures, committing to listening to each other, treating everyone fairly, being inclusive, and valuing different perspectives; and
- Work collaboratively with your team members, actively support your manager and actively and genuinely participate as an effective member of your District, Regional, and company teams.

## 3. Deliver planned harvest and supply programs

- Develop quality and timely operational planning including Harvest Plans and haulage route analysis to ensure the delivery of cost-effective harvest and supply programs in accordance with HQPlantations standards and specifications;
- Provide input to the development and implementation of safe, effective, cost efficient, and environmentally sound work programs;
- Assist the Woodflow Coordinator and Harvest Manager with managing log stocks and maintenance of log grades within specifications;
- Assist the Planning Manager and roading forester in the development of roading plans and operational programs;
- Provide input into the District's tactical plans for harvest and supply;
- Undertake harvest and supply projects as required.

## 4. Engage in the deliver fire protection and wildfire suppression

- Engage in fire protection activities in accordance with our Corporate Fire Management System;
- Engage in the formulation and delivery of District fire management plans;
- Deliver fire prevention work programs and prepare operational plans for fuel reduction burning and fire line and fire break maintenance activities in accordance with Company standards and procedures in preparation for the fire season;
- Support and coach workers in all aspects of fire protection management;
- Engage in wildfire suppression activities as required as a qualified and capable Sector Commander; and
- Actively participate in fire preparedness rosters and daily fire risk responses, undertaking roles for which you are qualified.

## 5. All work meets our certification and compliance standards

- Carry out work activities in an audit ready system in accordance with HQPlantations stewardship practices and standards;
- Assist in the delivery of your District's custodial programs or projects and stakeholder engagement activities;
- Provide advice and support to colleagues on cultural heritage, social impact, declared pests, endangered species, and ecosystem matters affecting the District;
- Participate in and deliver thematic plans such as risk and pest management plans; and grazing strategies; and
- Work positively with your team's external stakeholders including customers, neighbours, local communities, and forest user groups.
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## 6. Manage contractor performance and foster positive partnerships

- Work collaboratively with your contractors in the delivery of our operational programs;
- Collaborate and consult with contractors in the development of Operations Plans to ensure goals are clear, consistent, and agreed;
- Conduct Quality Assurance (QA), inspections, and observation of your contractor performance to ensure quality products/services are delivered and safety objectives are achieved as agreed; and
- Positively work with your contractors to ensure positive relationships and weekly/monthly outcomes are managed, reported and delivered.

## 7. Monitor business outcomes and delivering quality service

- Monitor the allocated expenditure budget for your operations and ensure that work is carried out consistently, corrective action taken on any variations, and expenditure contained within allocated funds;
- Deliver quality outputs in alignment with quality practices and standards;



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- Deliver quality service to all other HQPlantations teams, so that their requirements are met; and
- Proactively explore innovative work practices to deliver operational excellence and improved business outcomes.



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## Position Requirements

### Behaviours & Commitments (Essential)

- I am committed and aligned to **HQPlantations Values** of Integrity Always, Respect and Protect, Lead Change, Succeed Together and Own Outcomes;
- My behaviour is aligned to the **Code of Business Conduct** behaviour standards; and
- I am committed to fostering and developing **HQPlantations Growing Together Culture**.

### Knowledge & Skills

#### **Health, Safety & Environment**

- Practical and technical understanding of the application of health, safety, and environmental practices and systems required in a plantation forestry work environment; and
- Competent skills in the application and use of risk assessments in a hazardous work environment.

#### **Plantation Forestry Operations Management**

- Demonstrated technical knowledge and application of plantation forest management operations and practices specifically in the areas of harvest and supply;
- Demonstrated practical understanding of sound stewardship practices in the areas of certification, custodial activity, and stakeholder engagement; and
- Demonstrated technical knowledge and skills in fire management strategies and methodologies for both fire prevention and wildfire suppression.

#### **Workforce Management**

- Demonstrated understanding and skills in working with contractors including contractor engagement, performance and relationship building.

#### **Leadership & Interpersonal**

- Demonstrated leadership skills to build working relationships and promote positive influence; and
- Demonstrated practical interpersonal communication skills including listening, coaching, and empathic engagement.

#### **Business Acumen**

- Ability to make safe and business oriented decisions;
- Practical understanding and skills in financial analysis, job costing, and expenditure control;
- Demonstrated project management that deliver quality results on time and within budget;
- Demonstrated written communication skills including business case development, investigative and analytical reports; and
- High level technical knowledge and skills in information technology systems including Microsoft Office applications, geospatial, financial, and forest management systems, or the ability to quickly acquire these skills and those relevant to HQPlantations systems.

### Experience & Qualifications

- Bachelor of Forest Science (or other relevant tertiary qualification), or a Diploma level forestry (or related field) qualification with extensive experience;
- Unrestricted “C” class drivers’ licence;
- Sector Commander fire accreditation, or ability and willingness to acquire; and
- At least 3 years’ experience as a Forester that involved coordinating contractors to deliver quality harvest and supply, stewardship, and/or fire protection services.